

UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF CALIFORNIA**APPLICATION FOR REFUND (USDC-CAND PAY.GOV)****PAY.GOV TRANSACTION DETAILS****IMPORTANT:**

- Complete all required fields (shown in red*); otherwise, your request may be denied and require resubmission.
- In fields 3-7, enter the information for the **incorrect** transaction (the one for which you are requesting a refund), not the **correct** transaction that appears on the docket. This information can be found in the Pay.gov screen receipt or confirmation email.

1. Your Name:*	8. Your Phone Number:
2. Your Email Address: *	9. Full Case Number (if applicable):
3. Pay.gov Tracking ID Number:*	10. Fee Type:* <input type="checkbox"/> Attorney Admission <input type="checkbox"/> Civil Case Filing <input type="checkbox"/> FTR Audio Recording <input type="checkbox"/> Notice of Appeal <input type="checkbox"/> Pro Hac Vice <input type="checkbox"/> Writ of Habeas Corpus
4. Agency Tracking ID Number:*	
5. Transaction Date:*	
6. Transaction Time:*	
7. Transaction Amount (Amount to be refunded):*	
11. Reason for Refund Request: * Explain in detail what happened to cause duplicate charges or no fee required.	
<ul style="list-style-type: none"> ▪ For a duplicate charge, provide the correct Pay.gov and Agency Tracking numbers in this field. ▪ If you paid a filing fee in an abandoned case number, note that case number here (but e-file the refund request in the open case). 	

✓ **Efile this form using OTHER FILINGS → OTHER DOCUMENTS → APPLICATION FOR REFUND.**

View detailed instructions at: cand.uscourts.gov/ecf/payments. For assistance, contact the ECF Help Desk at 1-866-638-7829 or ecfhelpdesk@cand.uscourts.gov Monday -Friday 9:00 a.m.-4:00 p.m.

FOR U.S. DISTRICT COURT USE ONLY	
Refund request:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Denied — Resubmit amended application (see reason for denial)
Approval/denial date:	Request approved/denied by:
Pay.gov refund tracking ID refunded:	Agency refund tracking ID number: <u>0971-</u>
Date refund processed:	Refund processed by:
Reason for denial (if applicable):	
Referred for OSC date (if applicable):	